

CHARTER TOWNSHIP OF MONITOR  
REGULAR TOWNSHIP BOARD MEETING  
JUNE 8, 2015

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller  
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m. No public present wished to speak and public input was closed.

Motion by Kochany supported by Miller to adopt the agenda with the addition of: 2015 Township Road Projects - BCRC & Spicer Proposal for Storm Drainage and Curb/Gutter Improvements.  
Motion carried.

Motion by Pike supported by Malkin to approve the minutes of the May 11, 2015 regular meeting as presented.  
Motion carried.

Motion by Kochany supported by Pike to pay the bills in the amount of \$48,587.84 from General Fund.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Motion by Kowalski supported by Miller to receive the Treasurer's Report for April 2015.  
Motion carried.

Weinlander Fitzhugh 2014 Township Audit Report

Mr. David Quimby from Weinlander Fitzhugh, presented the 2014 Audit report to the Board. Board members were provided the opportunity to ask Quimby questions concerning the audit. Mr. Quimby explained the various audit reports and how they comply with the GASB34 requirements.

Consumers Energy Presentation Regarding US-10 Fisher Rd. Substation - M. Kulis

M. Kulis from Consumers Energy reported upgrades are scheduled for the Fisher substation at Baxman & Two Mile Roads. In the fall, mobile substations will be brought in while the work is being done so there will be no interruption in service.

Kulis discussed energy bills currently being discussed in Lansing; the impact of retail open access (ROA) customers who purchase energy from independent companies; the effect of deregulation increasing energy costs; and the effects the scheduled closing of coal plants will

have on the energy available to customers next year which are forecasted to cause limited energy reserves especially during times of high energy loads in the summer.

Township Attorney and Legal Interpretation of Ordinance 36-D

The Supervisor invited W. Fahey, Fahey Schultz Burzych Rhodes PLC from Okemos, Michigan to give a presentation of what their firm could offer the township.

Board members were given the opportunity to ask Mr. Fahey questions regarding his firm.

The main advantages for this firm is they have a lot of township knowledge and deal primarily in municipal law. The main disadvantages are the higher hourly fee and distance from the township.

There was considerable discussion regarding exploring other township attorney options.

Motion by Arnold supported by to Kowalski to interview R. Sheppard for township attorney at our next regular meeting, and set up interviews with A. Doyle (R. Austin's former associate), & G. Campbell from Humphreys, Campbell, Dust & Humphreys out of Saginaw for the next consecutive meetings.

Motion carried.

Motion by Miller supported by Malkin to refer interpretation of Ordinance 36-D to R. Sheppard and request he report his written opinion to the board at our next meeting.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

R-2015-009 FOIA Coordinator Resolution

Motion by Malkin supported by Miller to adopt Resolution R-2015-009, a resolution designating the Clerk as the FOIA Coordinator.

**FREEDOM OF INFORMATION ACT COORDINATOR RESOLUTION**

**WHEREAS**, the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq., provides for public access to certain public records of public bodies and prescribes the powers and duties of certain public officers and public bodies; and

**WHEREAS**, it is the public policy of this state that all persons, except those persons incarcerated in state or local correctional facilities, are entitled to full and complete information regarding the affairs of government and the official act of those who represent them as public officials and public employees, and that the people shall be informed so that they may fully participate in the democratic process; and

**WHEREAS**, Section 6 of the Act requires that a township shall designate an individual as the public body's Freedom of Information Act Coordinator, who shall be responsible for accepting and processing requests for the township's public records, and for approving a denial under Section 5 of the Act;

**NOW, THEREFORE, BE IT RESOLVED** that on June 8, 2015, the Monitor Township Board designates the Township Clerk to serve as the Township FOIA Coordinator.

Roll call vote:

Yes: Brandt, Pike, Arnold, Kochany, Malkin, Miller

No: Kowalski

Absent: None

Motion carried.

FOIA Policy - Procedures, Guidelines & Forms

Motion by Miller supported by Kochany to adopt the Monitor Township FOIA Policy & Forms as submitted by the Clerk, effective July 1, 2015.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Fire Chief Recommendation ó Revision to SOP #6

Motion by Arnold supported by Malkin to refer the revision to SOP #6 to R. Sheppard for attorney review and table consideration to the next regular meeting.

Motion carried.

Hall Request ó Creekwood Estates Association Annual Meeting May 2016

Motion by Pike supported by Malkin to grant the Creekwood Estates Condominium Assn. use of the Township Hall on May 17, 2016 for their annual meeting; signed contract, all fees waived.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

2015 Township Road Projects - BCRC

The Supervisor submitted the following BCRC projects for board consideration:

2015 MONITOR TOWNSHIP ROAD PROJECTS

June 8, 2015

Funds available

BCRC Building Better Roads funds	matching funds required	\$20,000.00
BCRC Discretionary Fund Program	no matching funds required	<u>\$11,500.00</u>
BCRC funds available to Monitor Township	Total	\$31,500.00

Amount needed to finish roads committed to last year.

Townline 14 (Fraser to 7 Mile)

50/50 Split with Kawkawlin Twp.

Single chip & seal coats = \$ 9,800.00

Townline 14 (7 Mile to 8 Mile Rds.) Note! This road is part of the Local Road Millage

Projects.	50/50 Split with Kawkawlin Twp.	Double chip & seal coats = <u>\$23,030.00</u>
		Sub total of these costs = \$32,830.00
Amount needed to finish roads with Williams Twp.		
	8 Mile Rd (Wilder to end of chip seal)	
	50/50 Split with Williams Twp.	Single chip & seal coat = \$ 5,000.00
	8 Mile Rd (Wheeler to Ott)	
	50/50 Split with Williams Twp.	Single chip & seal coat = <u>\$ 4,000.00</u>
		Sub total of these costs = \$ 9,000.00

Seal Blend Program (To extend the life of the roads) The BCRC recommends that to extend the life of the roads we should use Seal Blend on the bad spots. With that in mind we should order 200 tons this year. Cost of 200 tons x \$62.00 per ton = \$ 12,400.00

Total Amount required for work and material this year = \$54,230.00  
Less BCRC funds available to Monitor Township = \$ 31,500.00  
Total amount funds required by Monitor Township = \$ 22,730.00

Motion by Kochany supported by Pike to approve the Monitor Township 2015 BCRC road projects as outlined in the Supervisors memo dated June 8, 2015.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Spicer Proposal for Storm Drainage and Curb/Gutter Improvements

Motion by Malkin supported by Miller to approve the June 2, 2015 proposal submitted by Spicer for storm drainage and curb & gutter improvements related to subdivision special assessment districts.

Roll call vote:

Yes: Brandt, Pike, Arnold, Kochany, Malkin, Miller

No: Kowalski

Absent: None

Motion carried.

REPORTS

The Supervisor reported the township has received the funds from the road bonds and is advertizing for bids for the 2015 road millage projects.

The sanitary sewer is partially collapsed at M-84 & Hilltop.

Brandt referenced the correspondence received from the City of Bay City regarding the water transmission lines.

The meeting adjourned at 10:00 p.m.

Cindy L. Kowalski, Clerk

Gary A. Brandt, Supervisor