

CHARTER TOWNSHIP OF MONITOR  
REGULAR TOWNSHIP BOARD MEETING  
SEPTEMBER 11, 2017

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh  
Members absent: None  
Also present: T. Moore - Spicer

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m.  
County Commissioner V. Begick gave an update on projects the County was working on.  
Public Input closed at 7:02 p.m.

Motion by Reder supported by Kochany to adopt the agenda as presented.  
Motion carried.

Motion by Reder supported by Walsh to approve the minutes of the August 28, 2017 regular meeting as presented.  
Motion carried.

Motion by Reder supported by Pike to pay the bills in the amount of \$23,475.51 from General Fund.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

LWCF Grant - Monitor Township Park Improvement Plan-Tanya Moore

T. Moore from Spicer presented the proposed plan for park improvements with the changes discussed at the August 14, 2017 meeting. The cost estimate for the project is \$38,000 over the budgeted amount for the township's share of the project.

One item not included in the scope of the project was the need to provide an additional handicap parking pad due to the widening of the drive and the expanded parking. Moore estimates that cost to be \$3,000.

In addition, the County has been treating the Ash trees in the park and sent pictures to MSU. It was their determination only one tree needed to be removed due to safety reasons. Malkin stated the tree has been removed by our park custodian.

Board members reviewed the items listed in the scope of the project to determine where there could be cost saving reductions.

It was the consensus of the Board to amend the plan and preliminary cost estimate as follows:  
Item 6 Add the additional required handicap parking area estimated at \$3,000 and eliminate the removal and replanting of the 7 trees ó Savings of (\$4,000).

Item 7 Have the Township Custodian or others remove the playground equipment ó Savings of (\$8,000).

Item 15 Have the Township Custodian or others remove the existing pipe barriers ó Savings of (\$12,900).

Reduction of contingency ó Savings of (\$2,000).

Total Preliminary Estimate of Cost	\$240,000
Total Reduction Cost Savings	<u>(\$ 26,900)</u>
Amended Preliminary Cost Estimate	\$213,100
Less LWCF Grant Amount	<u>(\$102,300)</u>
Township Share of Cost	\$110,800
Survey not covered by Grant	<u>\$ 5,000</u>
Township Total Estimated Cost	<u>\$115,800</u>

Motion by Pike supported by Malkin to approve the amended LWCF park improvement plan estimated at \$213,100 with the township share of the cost estimated at \$115,800.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

#### Water Asset Management Plan Proposals

The DEQ has mandated an asset management plan for our water system. Estimates were received from DWS and Spicer.

Motion by Kowalski supported by Reder to approve the estimate received from DWS to prepare the Asset Management Plan for Monitor Township in the amount not to exceed \$6,246.82.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Kochany, Reder, Walsh

No: Brandt

Absent: None

Motion carried.

#### Cost Recovery Appeal ó J. Wakefield

Motion by Reder supported by Brandt to deny the appeal submitted by J. Wakefield to waive cost recovery charges in the amount of \$721.59 for fire department response to an incident on May 27, 2017.

Roll call vote:

Yes: Pike, Brandt, Reder, Walsh

No: Malkin, Kowalski, Kochany

Absent: None

Motion carried.

#### Cost Recovery Appeal ó K. Valdez

Motion by Reder supported by Walsh to deny the appeal submitted by K. Valdez to waive cost recovery charges in the amount of \$653.31 for fire department response to an incident on January 22, 2017.

Roll call vote:

Yes: Pike, Brandt, Reder, Walsh

No: Malkin, Kowalski, Kochany

Absent: None

Motion carried.

### BAWTP Operating Standard

Malkin stated the proposed water quality, capital improvement and rate stabilization options were discussed at the September 7, 2017 Water Advisory meeting. It was the attorney's opinion this plan could be incorporated into the operating standard for the Bay Area Water Treatment Plant under the terms of the 1980 and 2013 agreement and would require a majority vote of the Water Advisory board. The vote of the Advisory Board is weighted by the percentage of use of the system.

The transfer of ownership of the water towers is a separate issue and would require an agreement with each municipality that currently owns a water tower.

Brandt contends that this would not be a benefit to the township.

Motion by Brandt supported by Kochany to not support the proposed change to the BAWTP Operating Standard and direct the Supervisor to vote accordingly on the Water Advisory Board vote.

Roll call vote:

Yes: Pike, Brandt, Kochany

No: Malkin, Kowalski, Reder, Walsh

Absent: None

Motion defeated.

### 2017 General Fund Budget Adjustments

The Clerk presented the proposed 2017 General Fund budget adjustments. Board members felt it was premature to adjust the budget for the assistant assessor position until such time as the position is filled.

Motion by Reder supported by Walsh to approve the 2017 General Fund budget adjustments prepared by the Clerk in her memo to the board dated August 31, 2017 as amended by the deletion of the budget adjustments to provide for the assistant assessor position.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

### REPORTS

Board members received a concept plan drawing showing the placement of the trees to be planted at Steih Park as part of the Kawkawlin River grant project. The concerns raised at the June 26, 2017 meeting regarding retaining a clear line of sight of the river has been addressed.

Malkin stated the deficit reported in the sewer fund at DWS in the second quarter interim financial statement reflect an invoice paid out of our fund at DWS that should have been billed to the sewer fund here at the township and is in process of being corrected. Malkin stated careful attention needs to be given to the sewer fund balance in next quarter statements to determine if an additional sewer rate increase is required.

Malkin reported all board and commission members have received copies of the draft zoning ordinance. Malkin stated he has noted many section references in the draft that are incorrect and is in the process of reviewing them with the township attorney. Once this process is completed a joint meeting of the township board, ZBA and planning commission will be scheduled.

The meeting adjourned at 8:24 p.m.

Cindy L. Kowalski, Clerk

Ken Malkin, Supervisor